

What is Electronic Debiting?

Electronic Debiting is a service that allows your bank to automatically deduct your monthly Direct Loan payments from your checking or savings account. Your payment will be forwarded to the Direct Loan Servicing Center for processing. ***Payments may only be deducted from the borrower's bank account.***

What are the benefits?

Electronic Debiting is the most convenient way to make your student loan payments. It is an efficient repayment method that will save you the time and inconvenience of mailing a check every month. With Electronic Debiting, your Direct Loan payments will always be made on time.

How do I set up this service?

1. Complete the attached authorization form.
2. Make a copy of the authorization form for your records.
3. Write the word "VOID" on a blank check or savings account deposit slip. ***Deposit slips from your checking account will not be accepted because the information provided is sometimes incomplete.***
4. Send your authorization form and voided check or savings account deposit slip to the address at the bottom of the authorization form.

All information will be kept confidential.

How will I know if my authorization form has been approved?

The Direct Loan Servicing Center will notify you in writing whether your authorization form has been approved for electronic debiting.

What day will my bank account be debited and for how much?

The Direct Loan Servicing Center will inform you of your payment due date. Your account will be debited on that date. If it is not a business day, the account will be debited on the following business day. The amount deducted will be your current monthly Direct Loan payment amount.

What if I change my mind later and want to cancel this service?

To receive monthly billing statements in place of electronic debiting, contact the Direct Loan Servicing Center at 1-800-848-0979. It may take up to 30 days to discontinue electronic debiting, so there may be one more automatic payment deduction from your bank account before you start receiving monthly statements.

Electronic Debit Account Authorization Form

Mail in this portion...

Borrower's Name: _____

Borrower's Social Security Number:

--	--	--	--	--	--	--	--	--	--

I authorize my bank to deduct my William D. Ford Federal Direct Loan payments automatically from my checking or savings account each month. I agree that I may be charged a returned item fee if the funds are not available at the time of the scheduled payment due date. By submitting this form, I agree to the terms and conditions stated above.

I understand that I must make regular monthly payments until I am notified that my authorization form has been approved. If at any time I decide to discontinue Electronic Debiting, I will notify the Direct Loan Servicing Center by calling 1-800-848-0979.

Account Type:

Check One: ☐ Checking ☐ Savings

Bank Name: _____

Checking/Savings Account#: _____

Borrower Signature: _____

Date Signed: _____

Return this form and voided check or savings account deposit slip to:

U.S. Department of Education
Direct Loan Servicing Center
Borrower Services Department
P.O. Box 4609
Utica, New York 13504-4609

Tear along this line

OMB No. 1840-0705
Form Approved
Exp. Date 11/30/2001

Privacy Act Notice

The Privacy Act of 1974 (5 U.S.C. 552a) requires that the following notice be provided to you. The authority for collecting the information requested on this form is §451 et seq. of the Higher Education Act of 1965 as amended. Your disclosure of this information is voluntary. However, if you do not provide this information, you cannot repay your Federal Direct Student Loan through the use of an Electronic Debit Account. The information you provide may be disclosed to federal and state agencies, private parties such as relatives, present and former employers and creditors, and contractors of the Department of Education for purposes of administration of the student financial assistance program, for enforcement purposes, for litigation where such disclosure is compatible with the purposes for which the records were collected, for use by federal, state, local, or foreign agencies in connection with employment matters or the issuance of a license, grant, or other benefit, for use in any employee grievance or discipline proceeding in which the Federal Government is a party, for use in connection with audits or other investigations, for research purposes, for purposes of determining whether particular records are required to be disclosed under the Freedom of Information Act, and to a Member of Congress in response to an inquiry from the congressional office made at your written request.

Because we request your social security number (SSN), we must inform you that we collect your SSN on a voluntary basis, but section 484(a)(4) of the HEA (20 U.S.C. 1091(a)(4)) provides that, in order to receive a grant, loan, or work assistance under Title IV of the HEA, a student must provide his or her SSN. Your SSN is used to verify your identity, and as an account number (identifier) throughout the life of your loan(s) so that data may be recorded accurately.

Paperwork Reduction Notice

The time required to complete this information collection is estimated to average 0.0333 hours (2 minutes) per response, including the time to review instructions, search existing data resources, gather and maintain the data needed, and complete and review the information collection. **If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to:** U.S. Department of Education, Washington, DC 20202-4651. **If you have any comments or concerns regarding the status of your individual submission of this form, write directly to:**

Borrower Services Department
Direct Loan Servicing Center
P.O. Box 4609
Utica, NY 13504-4609

Electronic Debit Account

Automatic Student Loan Payment System

Direct Loans

William D. Ford Federal Direct Loan Program

William D. Ford Federal Direct Loan Program